

Turnaround Infrastructure Coördinator

For a client in Zeeland, we are looking for a **Turnaround Infrastructure Coördinator**.

Job description

The Turnaround Infrastructure Coördinator (TIC) is responsible for the coördination of facility and service needs for all disciplines during all phases of the turnaround.

The TIC shares with the Turnaround Manager and the TA Coördinator, the responsibility to identify and execute a plan to establish adequate facilities to house the staff and contractors during all stages of the turnaround. This is done through several complimentary means.

The activity intensity of a large turnaround calls for extraordinary planning and preparation to help meet all requirements and business needs.

The infrastructure effort should begin approximately 9-12 months in advance of the scheduled TA prime start date.

Responsibilities:

Facilities.

- ✓ Set up a plot plan to identify office and welfare needs.
- ✓ Identify the number of buildings required to house staff and secure needs via MSA (Managed Service Administration).
- ✓ Identify location and placement of main TA facility (tent).
- ✓ Identify TA GMC, project, contractor, and other departmental office needs.
- ✓ Identify TA outside staff needs for office space.
- ✓ Work with operations group to identify permitting office needs and placement.
- ✓ Work with Process Safety Rep. to get LPP12.8 approval for all TA buildings and facilities.
- ✓ Work with EH&S to get MOC started for facility placement.
- ✓ Work with MSA to set up janitorial services for all building thru out TA duration.
- ✓ Work with Site Infrastructure personnel to provide furniture to staff and offices for TA needs.
- ✓ Work with TA Coordinator and Material Marshaller to identify, secure, and develop a marshalling area for TA materials staging. Identify any special building needs.
- ✓ Work with block personnel to set up other utilities as needed-water, sewer, etc.
- ✓ Work with ES&S to develop a traffic plan to control traffic during all stages of the TA.
- ✓ Work with MSA to set up port-a-cans and sanitary stations for personnel.

Electrical and IT.

- ✓ Work with electrical technician to identify and set up all electrical feed to all facilities.
- ✓ Work with IT Dept to develop a project for all IT needs in all building identified as needing phone, computer, and printer needs. This should be done well as far in advanced of the start of pre- TA activities as possible.

EH&S.

- ✓ Work with EH&S rep to develop a TA facility Emergency Plan for accountability purposes.
- ✓ Work with EH&S rep, Process Safety rep, and Waste Coordinator to identify possible waste storage site and the expected amount of waste and the removal of such items.
- ✓ Work with EH&S rep to develop strategy for movement basic waste such as household trash, wood, and insulation.
- ✓ Work with EH&S rep to make a preliminary walk through to identify any possible or potential hazards regarding the facility and or shutdown staging area.

Communication.

- ✓ Works with Unit / Site Communication department communicating infrastructure plans, example traffic plan, emergency plan, access closures, etc.
- ✓ Establish Infrastructure Plan power-point for the Site communication.

Your qualifications

- ✓ You have a technical Short-Cycle Tertiary Degree (i.e. associate degree - technical MBO level 4) or you have a Secondary vocational education work and thinking level gained via at least 8 years working experience as a Project Leader/Commercial Manager at maintenance services.
- ✓ You have minimum 5 years of experience in maintenance, manufacturing, or another related field.
- ✓ You are fluent in Dutch (speaking, writing, reading) and you have good knowledge of English (reading and writing).

Reference: 3082

Projectphase: Maintenance

Discipline: Electrical, Instrumentation, Mechanical, Piping

Position: Coördinator

Function level: Senior, Medior

Region: (NL) Zeeland

Education: MBO/TSO

Experience: 3-8 years, 8-15 years

Type of contract: Project

Posted at: 08-03-2024

Advisor: Jack Bron

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